

## I-STEM | QUICK REFERENCE GUIDE FOR INSTITUTIONAL CUSTODIANS/OPERATORS

Indian Science, Technology and Engineering facilities Map (I-STEM - [www.istem.gov.in](http://www.istem.gov.in)) is a national digital platform enabling seamless access to publicly funded R&D infrastructure across India. It provides a single-window system for discovering, booking, and utilising advanced scientific and engineering equipment hosted at academic and research institutions nationwide.

### Why I-STEM

Optimal utilization of national R&D equipment

Equitable access beyond institutional boundaries

Reduced duplication of high-value equipment

Faster research, innovation, and industry collaboration

### Standard Booking Workflow

1	<b>Search</b>	Explore equipment (with or without login)
2	<b>Select</b>	Review specifications, usage rates, availability
3	<b>Request</b>	<a href="#">Register as a user</a> (one-time) and <a href="#">log in</a> to submit an equipment slot booking request
4	<b>Approval</b>	Operator/Custodian approval or modification
5	<b>Execution</b>	Samples submitted and Experiment conducted
6	<b>Closure</b>	Booking marked executed with utilisation details
7	<b>Feedback</b>	User and Operator feedback

**Facility Booking Record (FBR):** Each confirmed booking generates a unique 10-digit FBR number, serving as the official reference for tracking the complete booking lifecycle.

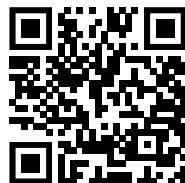
### Payments & Deliverables

Users and Facility Custodians/Operators coordinate directly on payments, invoices, receipts, and experimental reports.

### Support & Escalation

All platform-related issues are handled through the [I-STEM Support System](#), covering login issues, booking queries, facility concerns, and system-related matters.

### Orientation & Training

Official Resources	QR Code
<a href="#">I-STEM Portal Operator's Handbook</a>	
<a href="#">I-STEM Stakeholder Kit</a>	
<a href="#">Standard Operating Procedures (SOP) for Institute Custodians</a>	
<a href="#">Official YouTube Learning Playlist</a>	
	<a href="https://tinyurl.com/ISTEMofficialresources">tinyurl.com/ISTEMofficialresources</a>

**Online Training Programme:** Every Thursday | 03:30 PM | [Registration Link](#)

### Contact Sheet

- [I-STEM Support System](#)
- Toll Free No.: 1800 425 3281 | Email Id : [support@istem.co.in](mailto:support@istem.co.in)

Scan the QR to access the support portal

